

**St. Peter's United Church of Christ
Voucher for Checks 2013-2014**

Prepared by: _____ Date Prepared: _____ Date Needed: _____

Make Check Payable to: _____

Address: _____

Purpose of Payment: _____

Amount of Payment: _____ **Please attach Receipt or Invoice**

Account Number : _____ (See account numbers below)

Authorized by: _____ Date Authorized: _____

Note: * Vouchers can be filled out by anyone.
* Vouchers submitted must be authorized by the appropriate Team Leader, Executive Officer, or Pastor of the Church.
* A voucher cannot be authorized by the person receiving the check.

GENERAL FUND

Personnel	Utilities	Worship Expenses	Building & Maintenance
1-51104 Pastor Auto Reimburse	1-53300 Natural Gas	1-52200 Envelopes	1-53100 Electric
1-51108 Pastor Continuing Educ	1-53310 Electricity	1-52210 Bulletins	1-53110 HVAC
1-51204 Assoc Pastor Auto Reimbu	1-53320 Water/Sewer	1-52230 Communion Supplies	1-53120 Plumbing
1-51208 Assoc Pastor Continuing E	1-53350 Trash Pick Up	1-52240 Fellowship Hour Supplies	1-53130 Small Appliances
			1-53140 Maintenance Supplies
			1-53150 Misc Maintenance Supplies
Administrative Expenses	Maintenance Contracts	Technology	Janitorial Supplies
Office Expenses	1-53500 Lawn Care	1-52300 Copier Lease	
1-52100 Postage	1-53510 Snow Removal	1-52310 Technology Support	1-53200 Janitorial Supplies
1-52110 Office Supplies	1-53520 Mulch/Landscaping	1-53330 Telephone	1-53210 Paper Products
1-52150 Administrative, Misc	1-53530 Fire Extinguishers	1-53340 Cable	

GENERAL FUND - TEAM EXPENSES

Education	Hospitality	Music
Education Hour	1-55410 Activities	1-51920 Guest Organist
1-55200 Bibles	1-55430 Fellowship Lunches	1-55660 Music
1-55210 Children's Curriculum	1-55460 Doughnuts	1-55661 Supplies
1-55215 Adult Curriculum	1-55702 Flowers	1-55665 Robe Repair
1-55218 Fall Kick Off	1-55708 College Care	1-55666 Maintenance
1-55220 Supplies		1-55670 Outside Congreg Music
1-55222 Ed Hour Misc	Service to Others	1-55675 Miscellaneous
	1-55520 IHN	
Youth Ministry	1-55560 Crisis Intervention	
1-52238 Youth Activities	1-55590 Svc to Others, Misc	
1-55240 Camp Scholarship		
1-55542 Confirmation	Spiritual Life	
1-55250 Children's Worship	1-55618 New Member Meals	
1-55260 Youth Misc	1-55625 Women's Retreats	
	1-55630 Men's Retreats	
Adult Education	1-55635 Mixed Retreats	
1-55275 Women's Study Curriculum	1-55640 Altar Flowers	
1-55280 Adult Study Curriculum	1-55638 Materials & Food	
1-55290 Adult Education Misc	1-55690 Spiritual Life, Misc	

Board Designated	Temporarily Restricted
1-80100 Capital Fund	1-80700 Pastor's Discretionary
1-80110 Koehler Building Fund	1-80800 Murphy Fund
1-80200 Major Maintenance	1-81512 Neighbors in Need
1-80600 Church President's Fund	1-81515 One Great Hour of Sharing
1-80960 Land Improvement	1-81517 Missions
1-80980 Accessibility Fund	1-81518 Rural Health
	1-81519 Brooklawn/Crossroad
	1-81520 Kitchen Remodel
	1-81521 Roof Repair
	1-81523 Washington UCC
	1-81525 Interfaith Alliance Indpls
	1-81527 Memorial Garden
	1-81528 Pennies for Peace
	1-81538 Education Salary Fund
	1-81550 Technology Grant Fund
	1-81560 Kids Against Hunger
	1-81569 Exodus Refugee Resettlement
	1-81575 Capital Equip and Furnishings
	1-81590 2010-11 Special Capital Improv
	1-81595 St Peter's Bldg Campaign Fund
	1-81599 Major Repairs and Replacements